

CUMBERLAND

DOWNTOWN DEVELOPMENT COMMISSION

A Main Street Maryland Community

Minutes
May 10, 2018

I. Roll Call

In Attendance ó Sandi Saville, Nathan Price, Doug Schwab, Dave Love, Dave Romero, Dan Bowser, Mikayla Dodge, Paige McFarland, Larry Jackson, Ed Huber, Rhiannon Morgret, Daniel Taylor-Neumann, Lori Lepley

Absent ó Nathan Price

Also in attendance ó Ray Morriss, Brian Gowans - WCBC, Kathy McKenney, Paul Kelly, Mikayla Dodge

II. Minutes

Minutes accepted as submitted

III. Communications and Billing

IV. Reports

Promotions Director

- The McCoury Family has sponsored the Liberty Street Stage. There will be a stage dedication ceremony held at the end of May. Be on the look out for an email with more details.
- Driftwood and our Discover Downtown Cumberland event for May will be this Saturday. The Embassy has agreed to host Driftwood in case of rain.
- Still seeking sponsorships

Executive Director- Report

- Met with Deidra Roberts- New Main Street Manager in Frostburg
- Met with the Heritage Days committee to coordinate our Saturday event and Heritage Days
- Met with Amanda Mangan to record PSAs and discuss the relationship between the DDC and Allegany Radio
- Met with Brett Showalter to discuss how Downtown can be more involved with the Mountain Maryland Trail Fest.
- Met with the Day of Caring and Sharing Committee to work out our plan for DDC to beautify Downtown
- Met with Louis Paul to discuss entertainment options (besides music) for our events.

- Met with the Canal Place "Rails and Trails Fest" committee to discuss how the DDC can help to support their project and coordinate it with our 2nd Saturday event on the same weekend.
- Attended the National Day of Prayer and spoke again with Donna Stivala who organized the event.
- Farmers Market is up and running! Every Thursday from now until the first week in November.

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A. Financial Report – Ed Huber

Budget Performance Report.:

Expenditures ó 83% of fiscal year

Expense totals 63% of total budget

Sandi had question on budget ó interrail signage for parking garage
Workers comp numbers have been corrected

Revenues haven't changed. Expenses through February - 67% of Fiscal Year.

Spent 51% of budget for the year.

-Talked about reallocating some funds. Need to have a budget meeting.

-Should end year well ahead of budget. We are in good shape.

Economic Development Report – Paul Kelly

Met with special committee ó work with Cochran group for design. Take 2.5 months for deliverables.

Discussion of scope of work. Groups would be represented of population. Work with peer advisory group. Arts council, colleges, etc.

CEDC is drafting contract by Mr. Getty. Contract should be set in the next 5 days.

Once contract is approved, work through procurement process. Sole source contract. Comptroller, city administrator, then approval by council.

EADS group is doing mapping above and below group. Street scape to be presented to them by July, may be delayed.

MCC is working for long term funding. 7.4 million dollars. 3 million is secured.
Applied for ARC funding ó allocated to engineering

TAP money would pay for demolition.

Funding sourcing are being sought for sewer and underground.

EADS group is looking at all buildings on Baltimore Street. Sprinkler system

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V. **Old Business**

n/a

New Business

- Approve next year's budget
Revised 2018 - City has saved some money for administrative costs. Savings city wide on admin costs & the city is reducing admin costs.

Motion to accept budget & Doug Second Daniel Taylor Neumann

**THE NEXT REGULAR MEETING WILL BE HELD
June 14, 2018**