



City of Cumberland

Department of Public Works
Engineering Division

57 N. Liberty Street
Cumberland, MD 21501-1702
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Email: jdifonzo@allconet.org
City Engineer: John J. DiFonzo P.E.

REQUEST FOR PROPOSALS

Sealed Proposals addressed to the Mayor and City Council of Cumberland will be received at the Office of the City Clerk, City Hall, 57 North Liberty Street, Cumberland, Maryland 21502, until but not after 2:00 p.m., Local Time, Wednesday, **October 27, 2010** for **“Engineering Services for Levee Certification for FEMA Flood Maps for the Cumberland, MD – Ridgeley, WV Levee System.”** Proposals will be publicly opened and read at 2:30 p.m. on that date in City Hall Council Chambers – 2nd Floor City Hall. All proposals must be submitted in a sealed envelope, plainly marked on the outside thereof **“Engineering Services for Levee Certification for FEMA Flood Maps for the Cumberland, MD – Ridgeley, WV Levee System.”**

Each bidder must familiarize himself with 44 CFR 65.10 (FEMA requirements and the National Flood Insurance Program (NFIP) regulations), the specifications, information for proposers, and all matters set forth therein.

Interested bidders can request a copy of the bid documents by sending an *email** to this address:

kimtwigg@allconet.org

**When emailing please call 301-759-6600 to have your email white-listed on our email system*

A **mandatory** Pre-Proposal Meeting will be held on **October 13, 2010** at **2:00 PM** at the **Engineering Conference Room, 20 Bedford Street, Cumberland, MD.**

Note: The proposal documents are intended to cover a complete project. It should be distinctly understood that failure to mention any incidental and/or necessary related work that would be required to complete the work identified in this RFP shall not relieve the Firm of its responsibility to perform such work.

The City contact for this project is **Raquel Ketterman** at (301) 759-6604 or rketterman@allconet.org.

Any requests for information (RFI) for the explanation or clarification of any point not sufficiently covered by existing documents must be submitted in writing. ***Fax and e-mail transmission are acceptable; however, when/ if emailing RFI please call the contact person to have your email white-listed on our email system.*** The requested information, as well as any addenda that develop during the bidding process, will then be sent via e-mail to all bidders who requested and received the initial bid documents. The submittal cutoff for RFIs is 3:00 p.m. Wednesday, **October 20, 2010.**

The Mayor and City Council reserves the right to waive any informalities and to reject any or all bids, and to accept any or all proposals which in their judgment is in the best interest of the City, or to re-advertise for new bids.

**NOTE TO ALL BIDDERS:
FINAL MAIL PICKUP, 57 N. LIBERTY STREET, WILL BE 1:00 P.M.
ON THE DATE BIDS ARE TO BE RECEIVED.**

ADV: <http://www.ci.cumberland.md.us>
September 22, 2009

Mayor and City Council of Cumberland
/s/ Margie A. Eirich, City Clerk